

# Get winter ready

## Staff checklist for winter 2019/20

### Working together to ensure patients get great care throughout the winter

- 1. I know the alternatives to A&E and hospital admission, like ambulatory emergency care (AEC) and urgent specialist referral.**

Find out more in our *A&E and hospital admission alternatives* factsheet.

- 2. I know and follow national best practice for ensuring good flow throughout our patient pathways.**

Find out more about best practice board rounds and patient and family communications in our *SAFER patient flow* factsheet.

- 3. I know what support is available to enable medically fit patients to be discharged and assessed at home.**

Find out more in our *Safe and prompt hospital discharge* factsheet.

- 4. I know how we have agreed to work collaboratively with colleagues to ensure good flow throughout our patient pathways, especially when our full capacity protocol is triggered.**

Make yourself familiar with – and have easy access to – our standing medical and nursing guidelines and the full capacity protocol action card for your area.

- 5. I've had my flu vaccine.**

Find out why a flu jab is especially important this year, get answers to any queries and see where you can get yours.

- i** All of the factsheets, guidelines and other supporting information are available on the intranet or by contacting communications on extension **33005**.

