

Guide for leavers wishing to transfer mandatory learning records to a new NHS employer

Training records

Before you leave Imperial, please download your training records. In particular the nationally mandated mandatory learning topics can be transferred to other NHS organisations.

To download your training records, login to your [Learn account](#). Now go to 'My Learning', click on 'All courses' then 'Print log'.

It is not possible to download certificates for individual courses. This is in line with the national NHS mandatory learning project.

Record of Learning:		Nationally mandated training delivered at Imperial is fully aligned and compliant with the NHS Core Skills Training Framework (CSTF).		
Certifications: 12 records		Imperial College Healthcare NHS Trust		
	Certification name	Status	Expiration date	Completion date
Equality, diversity and Human Rights	Certified	22 Apr 2028	22 Apr 2025	
Fire Safety Level 1	Certified	29 Oct 2026	29 Oct 2024	
Health and Safety	Certified	6 Jun 2026	6 Jun 2023	
Infection Prevention and Control Level 1	Certified	29 Oct 2027	29 Oct 2024	
Information Governance	Certified	29 Aug 2026	29 Aug 2025	
Moving and Handling Level 1	Certified	6 Jun 2026	6 Jun 2023	

Transferable topics

The following topics are transferable to any NHS organisation in England:

- Conflict resolution 3 years
- Equality and diversity 3 years
- Fire safety 2 years
- Health and safety at work 3 years
- Information governance 1 year
- Infection prevention and control level 1 3 years
- Infection prevention and control level 2 1 year
- Moving and handling level 1 and level 2 3 years
- Oliver McGowan training on learning disability and autism – part 1 3 years
- Oliver McGowan training on learning disability and autism – part 2 3 years
- Patient safety essentials Once only
- Prevent (or WRAP) training 3 years
- Resuscitation level 1 3 years
- Resuscitation level 2 (basic life support) 3 years
- Resuscitation level 3 (Immediate life support (ILS)) 2 years
- Advanced life support (ALS) 4 years
- Safeguarding adults level 1, 2 or 3 3 years
- Safeguarding children level 1, 2 or 3 3 years