

Trust Board – Public

Wednesday, 29th July 2020, 11am to 1.15pm
Virtual meeting via Microsoft Teams

This meeting is not being held in public due to public health risks arising from the Coronavirus and will be held virtually and video-recorded.

Members of the public are welcome to forward questions to the Trust Secretariat via imperial.trustcommittees@nhs.net and the questions will be addressed at the end of the meeting and included in the minutes.

AGENDA

Time	Item no.	Item description	Presenter	Paper / Oral
1100	1.	Opening remarks	Paula Vennells	Oral
	2.	Apologies: Nick Ross, Frances Bowen, Matt Tulley	Paula Vennells	Oral
	3.	Declarations of interests <i>If any member of the Board has an interest in any item on the agenda, they must declare it at the meeting, and if necessary withdraw from the meeting</i>	Paula Vennells	Oral
1105	4.	Minutes of the meeting held on 20th May 2020 <i>To approve the minutes from the last meeting</i>	Paula Vennells	01
	5.	Record of items discussed in Part II of Board meeting held on 20th May 2020 and June Board Seminar <i>To note the report</i>	Paula Vennells	02
	6.	Matters arising and review of action log <i>To note updates on actions arising from previous meetings</i>	Paula Vennells	03
1115	7.	Chief Executive Officer's report <i>To note the report</i>	Tim Orchard	04
For decision / approval				
	8.	No items for decision or approval		
For discussion				
1130	9.	Trust Board governance <i>To note the Board and Committee annual effectiveness review and changes to executive and board meetings</i>	Peter Jenkinson	05
1140	10.	Patient and public involvement: 2019/20 annual review <i>To note the annual update and support the strategic lay forum priorities for 2020/21</i>	Trish Longdon and Tanya Hughes	06
1200	11.	COVID-19 Research: the Imperial experience and response <i>To note the update on research</i>	Bob Klaber	07
1215	12.	Integrated quality and performance report <i>To note the development of the IMIS scorecard and note the contents of the IMIS performance scorecard for month 2 and performance updates</i>	Claire Hook	08

1225	13.	Finance report <i>To note the financial position to 30th June 2020</i>	Jazz Thind	09
For noting / information				
1235	14.	Integrated risk management and assurance report <i>To note changes to the corporate risk register and board assurance framework</i>	Peter Jenkinson	10
1240	15.	Annual report of the end of life steering group 2019/20 <i>To note the annual report</i>	Katie Urch	11
1245	16.	Mortality update – including learning from deaths quarterly report: Q3 and 4 2019/20 <i>To note the report and findings</i>	Julian Redhead	12
1250	17.	2019/20 Trust complaints service annual report <i>To note the annual report</i>	Janice Sigsworth	13
1255	18.	Trust Board Committees – summary reports <i>To note the summary reports from the Trust Board Committees</i>		
	18.1.	Audit, Risk and Governance Committee, 8th July 2020	Gerald Acher	14a
	18.2.	Quality Committee, 8th July 2020	Andy Bush	14b
	18.3.	Appointments and Remuneration Committee, 14th July 2020	Peter Goldsbrough	14c
	18.4.	Finance, Investment and Operations Committee, 22nd July 2020	Andreas Raffel	14d
	18.5.	Redevelopment Board Committee, 22nd July 2020	Paula Vennells	14e
1300	19.	Any other business	Paula Vennells	Oral
	20.	Questions from the public (as received by email in advance of the meeting)	Paula Vennells	Oral
1310 Close	21.	Date of next meeting Trust Board: 30 th September 2020, 11am / Virtual or W12 Oak Suite, Hammersmith Hospital tbc		

Updated: 24 July 2020